

**Rules of the Salt Lake County Republican Party
January 19, 2012
Special Caucus to fill Utah Legislative District 52 Seat**

Section 1 Purpose

- 1.1** To select an individual whose name will be sent to the Governor for appointment to fill the vacated UT House Seat in District 52.

Section 2 Delegate Qualifications and Credentials

- 2.1** Delegates to the Special Caucus may be credentialed upon one of three criteria of Election at the Precinct Caucuses (Tuesday, March 23, 2010). (Bylaws Art. VIII, Sec. 3.A)
- 2.2** Allocated County Delegate positions not filled at the Precinct Caucus (Tuesday, March 23, 2010) remain unfilled. (Bylaws Art. VIII, Sec. 3.B).
- 2.3** Each delegate shall be a registered Republican prior to being credentialed at the Special Caucus.
- 2.4** Only credentialed delegates may be seated and vote at the Special Caucus. (Bylaws Art. VIII, Sec. 3.A.2) Non-delegates may sit in the guest areas defined by and provided at the discretion of the Chair. The aisles must remain clear.

Section 3 Rules of Order

- 3.1** These Special Caucus rules shall govern if any of these rules conflict with Robert's Rules of Order Newly Revised (RONR). RONR shall govern the Special Caucus in all cases to which they are applicable and in which they are not inconsistent with the County Party Bylaws.
- 3.2** Disputes regarding the interpretation of Special Caucus rules will be decided by the Party Chair, subject to appeal by a majority of those voting.
- 3.3** A quorum shall be a majority of the credentialed delegates.
- 3.4** Only credentialed delegates may speak to the business of the Special Caucus. The Chair has discretion to recognize anyone to address the Special Caucus.
- 3.5** Any delegate wishing to speak upon the Special Caucus floor shall rise, address the chair, and if recognized, state his name and voting precinct. (Bylaws Art. VIII, Sec. 6.B.8).
- 3.6** No delegate shall speak for more than two (2) minutes at a time, unless given additional time by the body. The maker of a motion shall be allowed one (1) minute to summarize and close the debate before the vote on the motion is taken.
- 3.7** The Party shall not give any candidate, organization, or issue exclusive information, rights or privileges to promote their campaign, organization, or issue to the exclusion of any other competing candidate, organization, or issue prior to or during the Special Caucus.
- 3.8** No Campaigning, distribution or other interference within ten (10) feet of the Registration Tables or on the floor of the Special Caucus.
- 3.9** The Chair is responsible to maintain the course and objectives of the Special Caucus.
- 3.10** Changing any wording in the rules does not affect the remaining sections or subsections.

Section 4 Order of Business

- 4.1** The Special Caucus shall consider as the first order of business the Credentials report and then the proposed agenda.
- 4.2** The order of business shall follow the agenda adopted by a majority of the delegates. Following its adoption, a two-thirds (2/3) vote of those delegates voting is required to amend the agenda.

Section 5 Special Caucus Voting

- 5.1** Except for elections, all voting shall be conducted by raised credential. There shall be no voice voting.

Section 6 Elections & Balloting

General

- 6.1.a.** Candidates' Ballot and Speaking Order shall be determined by random drawing (Bylaws Art. VIII, Sec. 6.B.6). The drawing will be conducted at least fifteen days prior to the Special Caucus. (Wednesday, January 4, 2012). **LETTER DRAW RESULTS: X, G, W, R, D, P, E, C, O, N, F, V, H, T, Y, I, A, L, M, Q, J, B, U, S, K, Z**
- 6.1.b.** Candidates may be nominated or endorsed by individuals other than delegates. Nominating speeches are not required.
- 6.1.c.** Candidates may have their campaign literature distributed to their delegates within their respective venues prior and up to the time that the first Candidate in their race begins to speak.
- 6.1.d.** Candidate speeches shall not exceed three minutes in length.
- 6.1.e.** Nominating speeches count against a candidate's allotted time.
- 6.2** The Elections Committee Chair shall be responsible for the security relating to the ballots, the accuracy of the count, and directing the access and conduct of all persons within the ballot counting area.

- 6.3** Each Candidate shall be allowed one (1) poll watcher for each counting station, plus one (1) additional poll watcher in the ballot counting room.
- 6.4** Candidates shall identify their designated poll watchers to the Elections Committee Chair, who shall in turn issue official credentials allowing them access to observe the proceedings of the ballot counting area.

Balloting

- 6.5** The person manning each ballot box will expose the inside of the ballot box to reveal its contents immediately prior to the casting of the first ballot.
- 6.6** Polls will open and close as officially announced by the Party Chair.
- 6.7** Ballots: (a) containing more than one vote; (b) that are not clearly marked; or (c) with a vote for any person who was not properly nominated, will be considered spoiled and will not be counted for that race, either for a candidate or in the calculation of a majority threshold.
- 6.8** Spoiled ballots may be exchanged prior to deposit in the ballot box upon showing of proper credentials and the surrendering of the spoiled ballot at the "Spoiled Ballot Desk(s)" where the spoiled ballot shall be exchanged and immediately destroyed in the presence of the requesting voter.
- 6.9** Only County Delegates, upon presentation of proper credentials, will be allowed to deposit their own ballots in the designated ballot boxes. (Bylaws Art. VIII, Sec. 3.A.3).
- 6.10** Voting for Candidates will be by official ballot only.
- 6.11** Delegates may only vote for one candidate. (Bylaws Art. IX, Sec. 3).
- 6.12** Ballot counting shall not commence until after polls have been closed for at least one minute (1).
- 6.13** Challenges to balloting must be made to the Party Chair or Designee before the time expires.

Counting

- 6.14** Official tally sheets shall be used to record each counted vote, and will be kept with the supporting ballots. These materials shall be preserved by the Party Officers in a secure location for at least five (5) business days following the Special Caucus (until 5:00 pm, Thursday, January 26, 2012).
- 6.15** Any challenges to the counting process must be made to the Party Chair or Designee before the election results of that race are announced.

Results

- 6.16** Candidates must receive a majority of the vote to be the Party's Nominee. Otherwise, if more than two (2) candidates are in a race, each round of balloting shall be used to reduce the number of candidates to no less than two (2) from those receiving the highest percentage of votes that, when combined, represent a majority of votes. Ties shall be determined by a toss of the coin. This process continues until a runoff round between two (2) Candidates. (Bylaws Art. IX, Sec. 3).
- 6.17** Any candidate requesting a recount or challenging an election must file a request in writing to the Elections Committee Chair by 5:00 pm two (2) business days following the Special Caucus. (Monday, January 23, 2012).
- 6.18** Recounts and challenges may only be brought if they might legitimately affect the outcome of the election.

Section 7 **Physical Arrangements**

- 7.1** The Special Caucus shall follow the Hosting Facility Policies and Procedures and Arrangement Committee's requirements.
- 7.2** Candidates, organizations and individuals using the Special Caucus for distribution, campaigning or any other promotional or reporting use shall be responsible to research and comply with the Hosting Facility's Policies and Procedures and the Arrangements Committee's requirements.
- 7.3** All literature to be distributed shall contain the name(s) and/or contact information of those responsible for the literature.
- 7.4** A representative from the Salt Lake County Republican Party will be present to assist with questions about adherence to the Arrangement Committee and Facility's rules.