

BYLAWS

Salt Lake County Republican Party

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Party Chair:

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Bylaws Committee Chair:

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BYLAWS OF THE SALT LAKE COUNTY REPUBLICAN PARTY

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BYLAWS OF THE SALT LAKE COUNTY REPUBLICAN PARTY

ARTICLE I

THE SALT LAKE COUNTY REPUBLICAN PARTY

Section 1. Name of the Party

The name of the organization governed by these Bylaws is the Salt Lake County Republican Party, hereinafter "Party."

Section 2. Objective

These Bylaws shall be binding upon all members, committees and Republican organizations in the county, and shall govern their operations, decisions and activities.

Section 3. Purposes of the Party

The Party shall:

- A. Actively facilitate the election of qualified Republicans to Salt Lake County local government and legislative office.
- B. Enlist the participation of all Republicans in Party functions and election campaigns.
- C. Promote Republican principles and Party platform.
- D. Support Republican candidates and elected officials at all levels of government.

Section 4. Membership

Party membership consists of all voting age residents of Salt Lake County who identify themselves as Republicans, support the platform of the Republican Party and support the Party's candidates.

Section 5. Party Organization

The Party organization shall be a Central Committee, the Party officers, an Executive Committee, other positions, committees, auxiliary organizations and Party districts established under these Bylaws.

Section 6. Policy

- A. All applicable provisions of the Utah statutes shall be a part of these Bylaws.
- B. All reference to male includes female and the masculine pronoun includes the feminine.
- C. No one, including any district or auxiliary organization, or group authorized to use the name Republican, has authority to bind in any manner the County Central Committee unless prior written authorization from the County Central Committee Chair or his designee is given.
- D. The Party shall ensure that there is no discrimination in the election or appointment of any position in the Party on the grounds of race, color, creed, national origin, religion, sex or age.
- E. The Party shall be open, accessible to all and answerable to the people of Salt Lake County.

ARTICLE II

COUNTY CENTRAL COMMITTEE

Section 1. Membership

The Central Committee members shall be the four (4) Party officers, the voting precinct chairs, region chairs, senate district chairs, legislative district chairs, all elected Republican county officials, all elected county Republican state legislators, immediate past Party officers and the presiding officer of each recognized Republican auxiliary organization.

Section 2. Officers

The four (4) Party officers shall be the officers of the Central Committee.

Section 3. Vacancies

In the event there is a vacancy on the County Central Committee other than a Party officer or elected official, the officers shall appoint Party members to fill said vacancies from qualified Republicans residing in the legislative or senate districts. Appointments must be approved by the Executive Committee.

The Legislative District Chair may recommend to the Executive Committee that a precinct chair office be declared vacant if the incumbent:

- A. Dies;
- B. Resigns;

- C. Fails to maintain primary residence in their precinct;
- D. Is removed from office by the County Central Committee; or is removed from office by the Executive Committee;
- E. Misses three consecutive Central Committee meetings and fails to send another precinct officer.

Section 4. Voting

- A. Only one (1) voting credential shall be issued to authorized members of the Central Committee at each meeting.
- B. In the expected absence of a voting precinct chair, that voting precinct chair may, by written notice to the Party Chair or acting chair, authorize the voting precinct vice-chair, secretary, treasurer, or county delegate, in the order shown, to attend the Central Committee meeting.
- C. In the expected absence of a legislative district chair, that legislative district chair may, by written notice to the Party chair or acting chair, authorize the legislative district vice chair to be credentialed at the Central Committee meeting.

Section 5. Election

- A. Senate District Chairs shall be elected at the first County Central Committee meeting following the general election held in even number years, from qualified residents in each respective district.
- B. Regional district and Legislative District Chairs will be appointed by the officers and ratified by the Executive Committee.
- C. Regional and Legislative District Chairs serve at the pleasure of the officers and from appointment until the end of the next Party Organizing Convention.
- D. The appointment and ratification of the Regional Chairs shall be completed prior to the first Central Committee meeting following the organizing convention.
- E. Any ratifications not completed by that time will be sent to the Executive Committee for nomination and ratification.
- F. Each legislative district chair may appoint a vice chair.
- G. All elected Republican county officials and all county Republican state legislators shall be members of the County Central Committee for the term of their elected office.

Section 6. Powers and Duties

- A. The County Central Committee is the governing body of the Party and shall conduct the functions of the party under these Bylaws.
- B. The County Central Committee shall by majority vote of members present:
 - 1. Nominate replacements to vacancies in elected offices at the county level.
 - a. County-wide offices shall be nominated at a Central Committee meeting called for that purpose.
 - b. County council replacements shall be nominated by a subcommittee of Central Committee members from the affected district at a meeting called for that purpose.
 - c. The Chair, as Party liaison, shall submit the name of the party's nominee to the appropriate government official in accordance with the law.
 - 2. Fill vacancies in party offices;
 - 3. Amend, if necessary, and approve the annual budget;
 - 4. Review and adopt the official minutes of the preceding meeting, which shall be presented by the secretary; and
 - 5. Review and act on a written financial report presented by the treasurer. The financial report shall include budget projections as well as financial status.
- C. The County Central Committee may, by a 2/3 vote, with a minimum quorum of 20% of total membership in attendance, and provided prior notice is given in the notice to a Central Committee Meeting;
 - 1. Remove a Party Officer, after establishing cause; and
 - 2. Amend these Bylaws.

Section 7. Regular Meeting Duties

- A. The County Central Committee shall:
 - 1. Receive the Chair's report on Party activities since the preceding County Central Committee Meeting;
 - 2. Receive and act on as necessary, a report from each of its standing and special committee chairs on committee activities since the preceding County Central Committee meeting;
 - 3. Receive a report on legislative and voting precinct activities of general interest at the discretion of the individual legislative and voting precinct chairs in attendance or their designated representatives;
 - 4. Hear committee, county and auxiliary reports presented by the attending officer; and
 - 5. Consider any other business duly noticed in the call for the meeting.

- A. The County Central Committee may:
 - 1. Establish Party positions on issues; and
 - 2. Take any action consistent with Party purposes and law.

Section 8. Meetings

- A. The County Central Committee and its officers may exercise their powers and duties only in a meeting held under these Bylaws.
- B. The Party Chair or acting chair shall call a meeting of the County Central Committee:
 - 1. Within ninety (90) days after the Party Nominating Convention;
 - 2. At least quarterly;
 - 3. Within the time required by law to nominate a replacement to fill a vacancy in county office.
 - 4. To fill any vacancy in Party office as provided by these Bylaws; and
 - 5. Within twenty (20) days of receiving the written request of at least 10% of the members of the County Central Committee and/or at least 40% of the members of the executive committee.
- C. The Party Chair or acting chair may call a meeting for any reason consistent with these Bylaws and law.
- D. The Party Chair or acting chair shall call a meeting by mailing or transmitting, using First Class or electronic mail (at the member's option), each member a notice with time, place, and agenda, no less than ten (10) working days before the meeting date.
- E. Those members in attendance at a duly-called meeting shall constitute a quorum to conduct all business, except when removing a Party Officer or amending these Bylaws as set forth in Article II 6 C.
- F. Excepting elections, all voting shall be conducted by raised credential. There shall be no voice voting.

ARTICLE III

PARTY OFFICERS

Section 1. Election

The Party officers shall be a chair, vice chair, secretary and treasurer. Party officer's terms shall be for two(2) years beginning immediately following the Party Organizing Convention until the end of the next Party Organizing Convention, or until a successor is elected.

Section 2. Vacancy

- A. The Party Chair or acting chair shall declare a Party office vacant if the incumbent:
 - 1. Dies;
 - 2. Resigns;
 - 3. Fails to maintain primary residence in Salt Lake County;
 - 4. Is unwilling to or incapable of, in the unanimous opinion of the remaining officers, fulfilling the responsibilities required by these Bylaws and law;
 - 5. Is removed from office by the County Central Committee; or
 - 6. Is removed from office by the executive committee.
- B. The County Central Committee may remove any officer for cause as set forth in Article II 6 C.
- C. The executive committee may remove any officer for cause as set forth in Article IV 1 E 2.
- D. The Party Chair or acting chair shall call a meeting of the Central Committee to elect a new officer to complete a vacated officer's term prior to or at the next Central Committee meeting.
- E. There shall be no automatic succession to Party Office.

Section 3. Duties of the Chair

- A. The Chair shall:
 - 1. Be chief executive officer, liaison to government offices as required by law, and spokesman for the Party;
 - 2. Preside over meetings of the County Central Committee, Executive Committee and officers;
 - 3. Represent the county Party to the Utah State Republican Party in accordance with the Utah State Republican Party's bylaws and/or constitution;
 - 4. Meet at least monthly and consult with the other officers;
 - 5. Actively promote the purposes of the Party;
 - 6. Establish and publish operating office policies and procedures;_
 - 7. Carry into effect, or cause to be carried out, instructions and orders of the County Central Committee and perform such other duties as may be prescribed by law, rules or regulations.
 - 8. Observe and enforce these Bylaws;
 - 9. Propose an annual budget to the Executive Committee for final approval by the Central Committee;
 - 10. Provide notice to the Central Committee in the call of the vote on the annual budget.
 - 11. Authorize all Party expenditures within the approved budget;

12. Be responsible for all Party fundraising;
 13. Ensure that all Party accounts and financial records are kept in accordance with approved standards of accounting;
 14. Contract an annual audit of the Party's financial records with an independent certified public accountant;
 15. Hire necessary staff with the consent of the remaining officers as provided in the approved annual budget.
 16. In conjunction with the treasurer, secure the services of an assistant treasurer;
 17. Appoint with the consent of two (2) officers, a general counsel, the chairs of all Party committees and all other special appointments, unless otherwise provided in these Bylaws.
- B. The Chair may elect to approve the appointment of all committee members, unless otherwise provided in these Bylaws.
- C. It shall be the responsibility of the Chair, in conjunction with the other officers and approval of the County Central Committee, to hire any personnel that might be dictated by prudent business procedure including but not limited to the following personnel: office manager. The office manager's responsibilities shall include, but not be limited to the following:
1. Handle the day-to-day business affairs of the Party;
 2. Have a working knowledge of the computer programs in use by the Party; and
 3. Perform all other assignments made by the Party officers.
- D. The Party Chair shall appoint a sergeant-at-arms for each convention, Central Committee meeting, and other such meetings as the Chair may direct to maintain order under the Chair's direction.
- E. The new Party Chair shall appoint the unelected standing committees.-

Section 4. Duties of the Vice Chair

- A. The Vice Chair shall:
1. Advise and assist the Chair;
 2. Be acting chair in the Chair's absence or during a vacancy in the Chair's office;
 3. Be chair of the Organization committee;
 4. Organize the Party caucuses, prepare caucus materials and train voting precinct chairs and legislative district chairs;

5. Advise and assist senate, region, legislative and voting precinct chairs to ensure party caucuses and conventions are organized and held in accordance with Utah election law;=
 6. Notify all potential candidates for Executive Officer positions prior to certifying candidate filing of the need to comply with this bonding requirement to the section titled Fidelity Bond of Insurance.
 7. Supervise the office if the Party maintains a headquarters and any paid and volunteer headquarters staff; and
 8. Actively promote the purposes of the Party.
- B. The Vice Chair may:
1. Facilitate the filling of vacancies among voting precinct officers;
 2. Recruit and organize Party volunteers; and
 3. Act as the chair pro tem.
 - a. Authorize all Party expenditures; and
 - b. Perform the normal functions of the chair; however, he shall not have the power of appointment.

Section 5. Duties of the Secretary

The Secretary shall:

- A. Be acting Chair in the absence of both the Chair and Vice Chair;
- B. Prepare, distribute and file minutes of the following official meetings:
 1. County Central Committee meetings - mail minutes to County Central Committee members with the notice of the next County Central Committee meeting for approval at that meeting;
 2. County Executive Committee meetings - mail minutes to county officers within one (1) week of the meeting, for approval at the next meeting;
 3. Elected county Party officer meetings - at the Chair's discretion, mail minutes to Party officers within one (1) week of the meeting. Provide copies for approval at the next meeting; and
 4. County Conventions - provide minutes to Central Committee members and convention delegates upon request.
- C. Maintain an official copy of these Bylaws and update all references each time these Bylaws are amended;
- D. Prepare and provide to the State Party an official list of State Convention delegates from the county;
- E. Prepare and distribute a current roster of all County Central Committee members to each member of the County Central Committee in attendance at the first Central Committee meeting following each convention. Mail or transmit copies of the roster to members not in

- attendance within one (1) week thereafter. Update and distribute the roster at least annually thereafter;
- F. Keep and analyze, for attendance delinquency, a roll of those attending each County Central Committee and county executive committee meeting;
 - G. By First Class or electronic mail (at the member's option), mail or transmit the agenda of all meetings not later than ten (10) days prior to meeting date;
 - H. Annually, from date of election, prepare and distribute to the County Central Committee and executive committee a schedule of regularly scheduled meetings, conventions, caucuses, election filing, installation, fund raising events, Lincoln Day Dinner, and such other events as determined by the County Central Committee or Party officers;
 - I. Organize, maintain and archive all vital Party records;
 - J. Serve as or appoint a historian to make a record of Party activities; and
 - K. Actively promote the purposes of the Party.

Section 6. Duties of the Treasurer

The Treasurer shall:

- A. Be acting chair in the absence of all other officers;
- B. Be a member of the finance committee;
- C. Keep an accurate account of all Party receipts and expenditures;
- D. Prepare and present reports on the Party's financial condition at conventions, regular meetings of the County Central and executive committees and upon request of the Chair;
- E. Present a current, financial report in accordance with these Bylaws at each County Central Committee meeting attendee and archive a copy with the party's records.;
- F. Co-sign all checks or disbursements with another officer provided that the treasurer shall not co-sign or make any disbursement exceeding the approved budget allocation in any reported expenditure category unless approved by the Executive Committee and subsequently reported to the Central Committee at its next regularly scheduled meeting;
- G. Present at the Central Committee meeting prior to the end of the current fiscal year the proposed annual budget approved by the Executive Committee;
- H. Cooperate fully in the annual independent audit of the Party financial records;
- I. Prepare and submit all tax and other financial reports required of the Party by law;

- J. In conjunction with the Chair, secure the services of an assistant treasurer, with the advice of the finance committee, who shall perform the following duties:
 - 1. Assist the treasurer in the performance of his duties;
 - 2. Perform all duties of the treasurer in his absence, inability to serve or vacancy in office; and
 - 3. Be a certified public accountant, duly licensed by the State of Utah, unless this requirement is satisfied by the treasurer.
 - 2. Appoint an assistant treasurer within thirty (30) days of taking office who is a certified public accountant in the event the treasurer is not a certified public accountant; and
- K. Actively promote the purposes of the Party.

Section 7. Restriction on Eligibility for Party Office

- A. No person shall be eligible to be a candidate for or serve as a Party officer who:
 - 1. holds a national, state, or county public office;
 - 2. is employed as full-time staff for a national, state or county official, or;
 - 3. has announced candidacy, or filed papers to run, for such office.
 - 4. Is not bondable according to the section titled Fidelity Bond or Insurance.
- B. No person shall be elected to the same executive officer position of the Party for more than two consecutive terms. This subsection shall also apply to any person who has been appointed or elected to fill an unexpired term or a vacant office, if the person so appointed or elected serves for more than one-half of the unexpired term.

ARTICLE IV

EXECUTIVE COMMITTEE

Section 1. Membership

- A. Composition.
The executive committee shall consist of the Party officers (chair, vice chair, secretary and treasurer), the senate district chairs, the regional chairs and the chair of the finance committee.
- B. Term.
The executive committee shall serve until a replacement committee is selected after the next voting precinct caucuses or Party Organizing Convention as applicable.

C. Vacancy.

1. Upon written notice to a member of the executive committee, the chair may with the approval of 2/3rds vote of the executive committee declare an executive committee seat vacant under one or more of the following conditions:
 - a. In accordance with the reasons found in Article II. Section 2 A Party Officers;
 - b. If the member fails to attend two (2) consecutive executive committee meetings without advance excuse;
 - c. If the member fails to attend three (3) consecutive executive committee meetings; or
 - d. If the member is in any manner unqualified to sit, as per Article I Section 4 Membership.
2. If a member moves out of the senate district represented, the seat shall be automatically vacant.
3. The Chair shall appoint a Party member from the pertinent senate district to serve as the acting senate district chair until a special election can be held;
4. Senate district chair vacancies shall be filled by a duly notified (14 day notice) special election at or prior to the next scheduled County Central Committee meeting by majority vote of the voting precinct chairs present or their respective delegates from within the senate district. These elections will be just to fill unexpired terms; and
5. County executive committee member replacement of an appointed member who has been removed from the county executive committee shall be replaced at the discretion of the Chair.

D. Meetings.

1. The Chair shall propose a schedule of monthly meeting dates for the calendar year to the county Party executive committee for approval.
2. The Chair shall call Executive Committee meetings:
 - a. At least every month;
 - b. By, using First Class or electronic mail (at member's option), mailing a notice with time, place, and agenda to each member at least ten (10) working days before the meeting date;
 - c. Within twenty (20) days of receiving written requests for a meeting from at least five (5) executive committee members; and

- d. In emergency situations by providing actual notice with time, place, and agenda to each member at least twenty-four (24) hours prior to the meeting. Such meetings may, at the discretion of the Chair, be conducted by telephone conference provided that all parties who elect may be heard and may have an opportunity to participate in the meeting.
 3. Those members in attendance at a duly-called meeting shall constitute a quorum to conduct all business, except when removing a member from office as set forth in Article IV 1 E 2.
 4. With the permission of the body, members will be considered present and their vote counted if they participate in the meeting by conference call.
 - E. Powers and Duties.
 1. The Executive Committee shall:
 - a. Review the Chair's proposed annual budget, amend the proposed budget if necessary, and accept a proposed budget to be approved by the Central Committee;
 - b. Amend, if necessary, and approve any changes to the budget as proposed by the Chair during the budget year. Changes to the budget shall be reported to the Central Committee at its next regularly scheduled meeting.
 - c. Receive all reports of the standing committees established by these Bylaws and consider any recommendations made by the standing committees;
 - d. Facilitate and execute all Party programs as requested by the Chair;
 - e. Approve appointments to vacancies of voting precinct officers;
 - f. Approve appointments of regional, senate and legislative district chairs;
 - g. Counsel the Chair on county, state and national programs relating to the Party;
 - h. Effectuate Party programs;
 - i. Recommend to the County Central Committee the proper allocation of Party convention delegates that each voting precinct will be authorized to elect; and
 - j. Recommend to the County Central Committee a time and place for the county conventions.
 2. The County Executive Committee may, excluding the member in question, by a 2/3 vote, with a minimum quorum of 2/3 of the

members, after establishing cause, and provided prior notice is given in the notice to an Executive Committee meeting:

- a. Remove a Party Officer; and
- b. Remove any voting precinct officer, county or state delegate, or senate district chair; and
- c. Remove a Salt Lake County representative to the Utah State Republican Party Central Committee.

ARTICLE V

COMMITTEES

Section 1.

The members of all standing committees serve for a two (2) year term or until their successors are selected and qualified. All standing committees shall consist of at least five (5) regular members and as many associate members as the Chair shall determine except as noted below. A quorum shall be a majority of the committee members.

Section 2. Bylaws Committee

- A. The bylaws committee shall be a standing committee.
- B. The committee shall consist of 7 members.
 1. Members shall be elected by the County Central Committee;
 2. Elections shall be held annually at the first County Central Committee meeting following the November general election;
 3. Three (3) members shall be elected in even years and four (4) members shall be elected in odd years.
 4. Term of office shall be 2 years;
 5. Party officers shall not serve on the committee; and
 6. Vacancies shall be filled for the remainder of the term of the vacating member by special election, with proper notification, at the first County Central Committee meeting following the occurrence of the vacancy.
- C. The committee shall elect its own chair annually.
- D. The committee may propose amendments to the Bylaws for consideration by the County Central Committee.
- E. The committee shall review proposals for amending the Bylaws submitted by the County Central Committee, executive committee or Party officers.
- F. The members of the committee shall have speaking rights at the Central Committee Meetings.

Section 3. Finance Committee

- A. The Executive Committee shall appoint a finance committee to:
 - 1. Assist the Treasurer in maintaining Party accounts;
 - 2. Assist the Treasurer in preparing the annual budget; and
 - 3. Assist the Treasurer in preparing financial reports.
- B. The Treasurer may chair the finance committee.
- B. The annual budget submitted by the finance committee shall be prepared and maintained in accordance with commonly accepted accounting standards. The budget shall be balanced.
- C. The finance committee shall also propose rules for raising funds using the terms "Republican" and "GOP", displayed Republican trademarks, symbols, and other materials. Proposed rules shall be submitted to the County Central Committee for action.

Section 4. Fund Raising Committee

- A. The Chair shall appoint, with the approval of the officers, a chair and a fund raising committee to organize fund raising campaigns and activities.
- B. The Chair shall appoint a Lincoln Day committee that shall plan regular Lincoln Club meetings and the annual Lincoln Day dinner.

Section 5. Organization Committee

- A. The Party Vice Chair shall serve as chair of the organization committee.
- B. The Vice Chair may appoint, upon approval of the Chair, an organization committee to:
 - 1. Maintain the Party organizational structure at precinct, legislative district and regional district levels;
 - 2. Facilitate, organize and support the Party's precinct caucuses; and
 - 3. Recruit and promote capable Republicans into the Party organization as volunteers.
- C. The committee shall consist of the regional district chairs and the Party Vice Chair:
 - 1. The organization committee chair may appoint a committee vice chair; and
 - 2. Each region district chair shall be responsible for the organization of the region's legislative districts.

Section 6. Election Committee

The election committee shall perform the following duties:

- A. Propose rules, regulations, and convention protocol to the County Central Committee to govern Party activities in county and multi-county elections;
- B. Furnish information, materials and training to Party candidates for public office as needed
- C. Propose rules for use of the terms "Republican" and "GOP", displayed Republican national, state and county committee trademarks, symbols, and other materials in the public media. Proposed rules shall be submitted to the County Central Committee for appropriate action;
- D. Propose rules for the release of voter identification files, donor files, volunteer files, and other proprietary Party data and materials in the public media. Proposed rules shall be submitted to the County Central Committee for appropriate action.

Section 7. Volunteer Organizations Committee

- A. The Chair may appoint a committee and chair on volunteer organizations. The volunteer organizations committee shall then elect or appoint from the various organizations a vice chair and secretary.
- B. The volunteer organizations committee shall cooperate with the various Republican volunteer organizations in developing the greatest possible utilization of their energies on behalf of the Republican Party.

Section 8. Credentials Committee.

- A. The members of the committee consist of one regular member from each senate district as appointed by the Party Chair.
- B. The Party Chair shall designate the committee chair from the members of the committee.
- C. Duties
 - a. Shall adjudicate challenges to delegate status
 - b. Shall design and maintain integrity of credentials to minimize the possibility of forgery or fraud
 - c. Shall maintain records so that a report to the convention can be made on the number of credentialed delegates in attendance.

Section 9. Other Committees

- A. The Chair shall appoint, with approval of two (2) other officers, Party members to chair other committees to organize, maintain and conduct

Party functions. The committee chairs may appoint the membership of their respective committees subject to the Chair's approval.

- B. Other committees may include:
 - 1. A candidate recruitment committee to recruit and train capable candidates for office; and
 - 2. Other committees as may be needed to accomplish the purposes and requirements of the law.

ARTICLE VI

PARTY DISTRICTS

Section 1. District Boundaries

For purposes of efficient administration and communication, the Party shall organize Party districts within the boundaries of Salt Lake County.

- A. Party districts consist of the following:
 - 1. Voting Precincts;
 - 2. Legislative Districts;
 - 3. Senate Districts; and
 - 4. Regional Districts.
- B. Party districts shall coincide geographically with election districts established by law. Voting precinct shall be defined as a precinct with a registered voter(s) residing in it.

Section 2. District Officers

- A. Voting Precincts shall be supervised by voting precinct chairs and vice chairs elected at the Party caucuses or appointed as provided in these Bylaws. Voting Precinct Chairs and vice chairs or designees shall:
 - 1. Prepare and conduct Party caucuses and return packet to designated receiver;
 - 2. Identify and maintain lists of registered voters who are Republicans in the voting precinct;
 - 3. Serve as the liaison between the Party and individual Republicans residing in the voting precinct;
 - 4. Actively assist all candidates who have received the Republican nomination; and
 - 5. Shall serve as a member of the County Central Committee and perform the functions required of that committee.
- B. Legislative districts shall be supervised by legislative district chairs. Legislative district chairs shall:

1. Assist voting precinct chairs and vice chairs in fulfilling their duties;
 2. Assist in the preparation of caucus materials and collect and return caucus packets to the designated Party location;
 3. Assist in organizing the voting precinct caucuses;
 4. Nominate replacements of voting precinct chairs and vice chairs in the event of a vacancy within their legislative district;
 5. Serve as the liaison between the Party and voting precinct chairs and vice chairs;
 6. Assist his Republican legislators;
 7. Actively assist all candidates who have received the Republican nomination and will appear on the ballot in that legislative district; and
 8. Serve as a member of the County Central Committee and perform the functions required of that committee.
- C. Salt Lake County shall be divided into senate districts that shall be represented on the executive committee. The senate district chairs shall:
1. Assist Republican candidates who will appear on the ballot in that senate district;
 2. Assist regional district chairs in fulfilling their duties; and
 3. Serve as a member of the executive and County Central Committees and perform the functions required of those committees.
- D. Salt Lake County shall be divided by the Party vice chair into six (6) regional districts each consisting of at least five (5) legislative districts. Each regional district chair shall:
1. Assist legislative district chairs in fulfilling their duties;
 2. Assist in the preparation of caucus materials and the collection of the caucus reports;
 3. Serve as the liaison between the Party and the legislative district chairs within their region;
 4. Serve as a member of the organizing, executive and County Central Committees and perform the functions required of those committees;
 5. Actively assist all candidates who have received the Republican nomination and will appear on the ballot in that regional district;
 6. Represent the legislative districts within his region at executive committee meetings in conjunction with the respective legislative district chair;
 7. Keep the executive committee and County Central Committee informed of activities and problem areas in his region;

8. Interpret actions and decisions of the executive committee and County Central Committee with particular reference to political and financial plans (including campaign and fund raising programs) to the legislative districts in his region;
9. Function as regional representative to coordinate inter-regional activities such as:
 - a. Lincoln Day affairs;
 - b. Fund raisers for Party; and
 - c. Campaign rallies for county candidates.
10. Encourage the districts in his region to fill their quotas for the Party budget;
11. Assure that the legislative chairs in the region conduct their meetings for the purposes of:
 - a. Organization; and
 - b. Selection of delegates to the Party convention according to the Bylaws.
12. Attend executive committee and County Central Committee meetings. The regional representatives shall encourage attendance at County Central Committee meetings by all members of the committee from his region;
13. Visit the legislative districts occasionally and attend special functions in his region;
14. Respond to special requests from the Party Chair with regard to arranging for special visits to the region and recommending people to serve on special committees and other assignments; and
15. Respond to requests from the Party Chair with regard to recommendations concerning outstanding voting precinct persons, legislative district chairs and others who deserve special commendation.

ARTICLE VII

AUXILIARY ORGANIZATIONS

Section 1. Auxiliary Status

Any Republican organization recognized by the Republican National Committee and such other organizations as may be chartered by the County Central Committee in accordance with Section 3 of this Article, including Republican social clubs, are granted auxiliary status to the Party provided:

- A. Its bylaws are in compliance with these Bylaws.

- B. The organization cooperates with the County Central Committee to promote the objectives of the Republican Party. Such organizations, however, shall maintain their independence and may not in any way bind the Party or its officers.
- C. Its primary purpose is supporting and promoting the Republican principles and platforms and will not consider organizations based on special agendas such as: Republicans motivated by profit, Republicans for certain life-style preferences or orientations, Republicans for any personal agenda.
- D. The following nationally chartered volunteer organizations shall be permanently chartered organizations exempt from the biennial requirements set forth in this section, other than the requirement of submitting annually a list of their respective organizational officers:
 - 1. Utah College Republicans;
 - 2. Utah Federation of Republican Women (with the proviso that said charter in no way contravenes or supersedes the charter granted the Utah Federation of Republican Women by the National Federation of Republican Women); and
 - 3. Utah Young Republicans.

Section 2. Chartering

- A. **Guidelines For Petitioning Organizations.**

Any Republican organization wishing to affiliate with and be chartered by the county Republican Party may petition the Chair for chartering provided that:

 - 1. The membership of the petitioning organization consists exclusively of registered Republican voters unless it is a youth group;
 - 2. The petitioning organization has a countywide membership of a minimum of twenty-five (25) names;
 - 3. The petitioning organization submits a copy of their bylaws or other governing documents for approval;
 - 4. The petitioning organization submits a list of the organization's officers; and
 - 5. Members of youth groups under the age of 18 declare their intention to register as Republicans upon reaching the age of 18.
- B. **Chartering Procedures.**
 - 1. Any petition for chartering must be accompanied by the above documentation;
 - 2. Upon receipt of a petition for chartering, the Chair shall immediately refer the petition to the volunteer organizations committee for investigation. When the committee has had

sufficient time to conduct its investigation, it will report its recommendations to the County Central Committee at its next scheduled meeting;

3. Only the County Central Committee shall have the authority to charter or de-charter an organization;
4. Upon presentation to the County Central Committee of a mission statement and proposed Constitution and/or bylaws that comply with these Bylaws, the County Central Committee may, by majority vote, grant any proposed Republican organization operating within Salt Lake County a charter thereby conferring upon the proposed Republican organization auxiliary status to the Party; and
5. All information related to membership lists and financial affairs submitted by a petitioning organization shall be strictly confidential. No such information submitted by a petitioning organization shall be distributed and/or sold without prior written approval of the organization.

Section 3. Membership of Presiding Officer

- A. The presiding officer of any chartered organization or the presiding officer of the Salt Lake County unit of any nationally recognized organization shall become a member of the County Central Committee upon filing with the Secretary:
 1. A copy of the organization's national bylaws, if applicable.
 2. A copy of the organization's Utah bylaws.
 3. Proof of recognition by the Republican National Committee in the case of national organizations and of the Utah Republican Party in case of state organizations.
 4. Proof that the individual has been recognized by the state or national organization as the presiding officer of the Utah unit in the case of national organizations or proof that the individual has been recognized as the presiding officer of a Utah chartered organization.
- B. Subsequent presiding officers need only show recognition from their national or Utah organization that they are the proper presiding officer of the Utah or local unit.

Section 4. Charter Status

- A. Good Standing.
 1. Any organization currently chartered by the Party is deemed to be in good standing under the provisions of these policies; and

2. Good standing shall be maintained by these chartered organizations providing the following documentation by February of every odd numbered year:
 - a. Names and addresses of a minimum of twenty-five (25) registered Republican members. All volunteer organizations currently in good standing will have twelve (12) months to meet the twenty-five (25) member name requirement;
 - b. A list of the organization's officers; and
 - c. A copy of the bylaws or other governing documents on file.
- B. Certification.
1. At the organizational meeting of every new Party administration, each volunteer organization must submit a report to the secretary of the Party verifying that its organization continues to meet its minimum requirements for chartering as outlined in Bylaw Article VII. Section 2. Chartering;
 2. Any organization that fails to submit a report or indicates in its report that it no longer meets the minimum requirements shall be placed on probation for a period not to exceed one year to bring the organization into compliance or revocation of the charter will take place; and
 3. Each volunteer organization, in good standing, at time of convention, each odd numbered year, shall receive a "Charter Certificate" signed and dated by the Chair.
- C. Suspension.
- The executive committee is hereby authorized to suspend the charter of any organization, other than the permanently chartered organizations listed in Bylaw Article VII. Section 1. D. that:
1. Brings discredit to the Republican Party;
 2. Is unable to conduct its business in an orderly fashion;
 3. Endorses or supports anyone other than a Republican for a partisan elective office; and
 4. Fails to maintain the minimum requirements for membership as set forth in Bylaw Article VII. Sections 1. and 4.
- D. Revocation
- Any charter granted by the County Central Committee shall be subject to revocation by a two-thirds (2/3) vote of the County Central Committee. The motion for revocation must be duly noticed and actual written notice of the proposed motion for revocation must be provided the officers of the organization at least ten (10) working days prior to consideration of the motion. Members of the organization must be provided an opportunity to address the County Central Committee prior to consideration of the motion.

ARTICLE VIII

PARTY CONVENTIONS

Section 1. Convention Call

The Chair shall establish dates and issue calls for the Party Nominating and Organizing Conventions. (a) Notice will be mailed to the delegates by first class mail at least 14 days prior to the convention; or (b) Notice will be on the Salt Lake County GOP website and mailed by first class mail as soon as reasonable possible, after delegates have been identified. When the Party is unable to mail notification as specified to any individual delegate due to address change or uncontrollable circumstances regarding the U.S. Postal Service, the business of the majority of delegates notified as specified and attending the convention shall be valid.

Section 2. Powers

In odd-numbered years the county convention (herein referred to as the Party Organizing Convention) has the power to organize the Party by electing officers, state central committee members and to adopt a Party Platform. In even-numbered years, the county convention (herein referred to as the Party Nominating Convention) has the power to elect one or more nominees for county and legislative offices. Platform amendments shall be submitted in writing to delegates before the convention convenes but can be amended in accordance with the rules of the convention.

Section 3. Delegates

- A. The term automatic delegate(s) shall be replaced with ex-officio delegate(s).
- B. Voting precinct delegates to both the County and the State Republican Party Conventions shall be elected. Ex-officio delegates shall be selected according to the provisions of the appropriate constitution and bylaws.
- C. Each voting precinct shall have at least one (1) elected County and one (1) elected State delegate.
- D. The County Party officers, executive committee members and Republican elected government officials shall have ex-officio delegate status to the County and State conventions occurring during their term of office if they so desire, subject to the State party's governing documents.

- E. The number of County delegates to be elected at the Party caucuses for each voting precinct will be determined by the County Executive Officers, with the total number of precinct delegates elected to the County convention being no less than fifteen-hundred (1500).
 - 1. County Convention Delegates shall be divided amongst the voting precincts by the County Executive Committee using the State Republican strength formula, allotting each voting precinct at least one delegate.
 - 2. Ex-officio delegates shall be added to the total number of County convention delegates, and will have no impact on the overall number of voting delegates allocated to the precincts.
- F. The total number of State delegates allowed from Salt Lake County is determined by the State party.
 - 1. The Salt Lake County Republican Party shall allocate its State convention delegates in the following manner:
 - a. Ex-officio delegates shall be subtracted from the total number of delegates;
 - i. remaining delegates shall then be divided amongst the voting precincts by the County Executive Committee using the State Republican strength formula, allotting each voting precinct at least one delegate.
- G. Should a voting precinct not fill its quota of County delegates as assigned, they will remain unfilled.
- H. If any precinct at its caucus, fails to elect any of its allocated delegates to the State convention, those unfilled delegate positions may only be filled by means of a special election at the County Nominating Convention.
 - 1. Candidates for those unfilled State delegate positions must reside within the same Congressional district, State Senate district and State House district as the precinct with the unfilled seats, but not necessarily within the same precinct.
- I. Vacancies:
 - 1. Vacancies shall be appointed in writing by the voting precinct chair or acting chair and filed with the Party no later than fourteen (14) days prior to the convention. Vacancies only apply in cases of death, resignation, inability to serve, moving of primary residence from the voting precincts or violation of Article I. Section 3. of these Bylaws;
 - 2. Only certified delegates may be seated and may vote at the convention;
 - 3. No Substitutions or replacement of delegates shall take place on the day of convention;
 - 4. No proxy from any delegate shall be honored; and

5. Delegates shall fill midterm vacancies in elected offices at the legislative level.
 - a. In the event of a legislative vacancy, the Chair, shall with 14 days first class mail notice with time, place and agenda, direct a subcommittee of all County delegates residing in that legislative district to nominate the replacement(s);
 - b. The nomination process and voting shall be the same as used at the most recent Party Nominating Convention , except the candidate nominated must only receive a majority of the vote;
 - c. The Chair shall submit the name of the candidate receiving the majority vote to the appropriate State officer for appointment, in accordance with law; and
 - d. In the event of a vacancy that requires an immediate replacement, the Chair shall provide actual notice with time, place, and agenda to each member at least twenty-four (24) hours prior to the meeting. In this case, nominations shall come from the floor.

Section 4. Convention Committee and Officers

- A. The Chair shall appoint a convention chair to conduct the business of the convention.
- B. The Chair shall appoint a parliamentarian, secretary, sergeant-at-arms and other necessary convention officers.
- C. The Chair shall appoint a convention coordinator to serve as the chair of the convention committee that shall include all convention officers and standing committee chairs.

Section 5. Standing Committees

- A. The standing committees of the Party Organizing Convention shall be:
 1. Arrangements;
 2. Credentials;
 3. Rules;
 4. Elections;
 5. Platform; and
6. Such other committees as shall be authorized by the Executive Committee.
- B. The standing committees of the Party Nominating Convention shall be:
 1. Arrangements;
 2. Credentials;

3. Rules;
4. Elections;
5. Platform; and
6. Such other committees as shall be authorized by the executive committee. The chair and membership of each such committee shall be appointed by the Party officers.

Section 6. Conduct of Convention

- A. The rules committee shall propose and the delegates shall enact rules governing the conduct and procedures of each convention.
- B. Rules.
 1. Registered Republicans wanting to file as candidates for non-public office shall file in writing no later than 5:00 PM, eight (8) calendar days prior to the convention. Written filings must be received at the county Party headquarters by this deadline;
 2. It is the responsibility of the candidates to verify their own filings no later than 5:00 PM, eight (8) calendar days prior to the convention through the county Party vice chairman. The county Party vice chairman shall certify all filings received by this deadline;
 3. Resolutions sponsors wanting resolutions to be included on the official convention agenda must deliver copies of the resolutions for delegates no later than 5:00 PM, eight (8) calendar days prior to the convention. All resolutions meeting the deadline shall be included on the official convention agenda, handed out at registration and posted on the Party website no later than seven (7) calendar days prior to the convention;
 4. Challenges to delegates shall be filed in writing with the credentials committee no later than 5:00 PM, seven (7) calendar days prior to the convention. Delegates shall retain the right to challenge delegates on the floor;
 5. No filing fees shall be charged candidates running for non-public offices;
 6. Ballot and speaking order for Party officers and public office positions shall be determined by random draw;
 7. Official convention delegate badges must be worn by all delegates during convention sessions;
 8. Any delegate wishing to speak upon the convention floor shall rise, address the chair and, if recognized, state his name and voting precinct;
 9. No delegate shall speak more than twice upon any motion. The proponent of a motion shall open and close the debate;

10. Only official delegates shall be permitted upon the portion of the convention floor designated for official delegates, provided any lawful candidate may designate not more than two (2) persons to act as floor managers on the floor of the convention if such persons are reported to and approved by the convention chair;
11. The seating of the delegates to the convention shall be determined by the chair of the executive committee;
12. If a committee report is reduced to writing with one copy thereof delivered to the chair of each delegation prior to its scheduled presentation, the reading of the report in its entirety may be dispensed with by reading of the subtitles thereof, provided, however, that any delegate may demand that the whole or any subdivision of such report be read by the committee. Minority reports must be made by a member of the committee and must have the approval of at least three (3) members of the committee to be considered by the convention, unless otherwise herein provided; and
13. All convention and County Central Committee motions of any length shall be in writing.

ARTICLE IX

ELECTIONS

Section 1. Qualifications

All persons standing for election within the county Party shall be members of the Republican Party according to the Article I. Section 4. Membership of the Bylaws, when applicable, and shall reside within the political district that they will represent if elected.

Section 2. Election Standards

- A. As defined in our governing documents, all elections, except as specified, shall be by majority of all legal votes cast.
- B. Elections.
 1. Single-seat offices: Party officers, senate district chairs, voting precinct officers and any other single seat positions within the Party or its committees shall be elected by majority using a single or multiple round election method.
 2. Multiple-seat offices:

- a. County and state delegates of voting precincts shall be elected by majority vote in a single or multiple round committee-style election;
 - b. County representatives to the state central committee shall be elected by plurality vote in a single round committee-style election; and
 - c. Members of the bylaws committee shall be elected by majority vote in a single or multiple round committee-style election, as necessary, to obtain a majority vote for each member. Should one or more positions not be filled by a majority, only those candidates from the previous ballot not yet receiving a majority, minus the candidate(s) with the lowest vote total, shall advance to multiple ballots until all positions are filled.
3. Party candidates for public office: at convention the Party candidates for public office shall be elected the Party's candidate by a 60% threshold vote using the multiple round election method. If no single candidate receives the 60% threshold vote, the top two (2) candidates shall participate in a primary.

Section 3. Voting Methods

- A.
 - 1. Paper balloting shall be the default method of voting for all elections.
 - 2. The executive committee may recommend other methods of voting to the central committee. Any alternate method of voting and rules ensuring ballot security shall be approved by the central committee prior to each convention.
- B. Single round elections: Voters cast a single ballot with one name per seat selected on the ballot. If a candidate receives a majority or in the case of candidates for public office at convention a 60% threshold vote, the election is decided. If not, the election goes into multiple rounds.
- C. Multiple round elections: The first ballot shall be used to reduce the number of candidates to those receiving the highest percentage of votes that, when combined, represent a majority of votes. This process continues in each successive round until one (1) candidate receives a majority or in the case of public office, the balloting shall continue to a final round with the top two (2) candidates. If one (1) candidate for public office receives the 60% threshold, that candidate becomes the Party nominee but if neither candidate receives the 60% threshold, those two (2) candidates are to be referred to a primary election.

- D. Committee elections: Voters may vote for up to as many candidates as there are available seats to be elected. There may be single or multiple rounds as necessary. Each name is treated as a single ballot with no respect to order.
- E. Ties: Ties, except in the final round vote for public officials, shall be resolved by the toss of a coin, or in the case of more than two (2) candidates shall be resolved by drawing lots, in the presence of the electing body.

ARTICLE X

MISCELLANEOUS

Section 1. Severability

These Bylaws are severable and, if any portions hereof be declared void, all other portions shall remain binding and effective.

Section 2. General Counsel

The general counsel shall perform the following duties:

- A. Review the Bylaws for compliance with Utah law.
- B. Render voluntary legal services to the Party when requested by the Chair.
- C. Serve as or appoint, with executive committee approval, a parliamentarian for all County Central Committee and county executive committee meetings.

Section 3. Robert's Rules of Order

Robert's Rules of Order Newly Revised (RONR) shall govern the conduct of all Party meetings and conventions except when in conflict with these bylaws or other properly adopted rules.

Section 4. Major Contractual and Financial Transactions

- A. No financial obligation beyond the current approved budget shall be entered into without the approval of the Executive Committee and subsequently reported to the Central Committee at its next regularly scheduled meeting.
- B. Any member(s) of the Executive Committee shall have personal liability for expenditures or disbursements made in contravention of Bylaw Article X, 4, A.

Section 5. Endorsements

- A. Neither the Party officers nor any Party committee acting as an entity nor the convention chairs shall endorse, support or oppose any candidate for the Republican nomination for any elective office at a primary election unless such candidate is unopposed in the primary.
- B. Where there is more than one Republican candidate for nomination for election in a primary election, the County Central Committee shall not endorse, support or oppose any candidate for the Republican nomination or election to any elective office in such election, except in the following manner and circumstances:
 - 1. Written notice of the proposed action has been given at least ten (10) days in advance of the meeting of the County Central Committee to all persons entitled to vote;
 - 2. A hearing is held and the candidates affected are given an opportunity to appear; and,
 - 3. A candidate receives a three-fourths (3/4) vote of the County Central Committee.

Section 6. Fidelity Bond or Insurance

The Executive Officers and others who have access to funds shall be bonded or covered by fidelity insurance in an amount to be fixed by the executive committee. The premiums will be paid by the Party.

ARTICLE XI

AMENDMENT

Section 1. Amendments

- A. These Bylaws may be amended by a two-thirds (2/3) vote of the County Central Committee with a minimum quorum of 20% of total membership present at a duly-called County Central Committee meeting provided that prior notice is given in the notice of the meeting.
- B. Proposed amendments must be submitted to members at least ten (10) working days prior to the date of the County Central Committee meeting, provided that such amendments may be amended at the meeting in accordance with the rules governing the meeting. When an action is under debate or before the County Central Committee, no amendment shall be in order when such amendment relates to a

different purpose than the original action. No motion or proposition on a subject different from that under consideration shall be admitted as an amendment.